

This position was posted on April 20, 2016. If you would like more information, please contact us or forward a resume to jobs@zionloveland.com by May 18.

FAITH FORMATION COORDINATOR

For
Zion Lutheran Church
Loveland, Colorado

A full-time Loveland Lutheran Faith Formation ministry position
(working in partnership with a part-time Faith Formation Coordinator at King of Glory)

Zion's mission is to build and nurture a welcoming faith community for all generations.

STATEMENT OF PURPOSE

Zion Lutheran Church and King of Glory Lutheran Church have formed *Loveland Lutheran Faith Formation* for the purpose of jointly addressing the development and promotion of active faith formation within their congregations. The differing demographics of these churches naturally suggest cooperative efforts that would allow them to provide a broader spectrum of ministries than either could offer individually. Dedicated faith formation personnel at each church will work with their counterpart to launch both individual and shared programs and efforts and, in the process, provide a valuable support base to encourage and strengthen each other.

MINISTRY DESCRIPTION OVERVIEW

This person, in conjunction with the shared Loveland Lutheran Faith Formation team, will be responsible for helping to develop a cradle-to-grave faith formation ministry. Primary goals of this position are to:

- Assist households of all varieties and generations to become primary locations for faith formation by providing them with tools to develop a vibrant faith.
- Develop connections between youth and adults and between individuals and the broader faith community.
- Provide opportunities in worship and education that promote caring conversations across generations that may be carried over to faithful, grace-filled conversations in homes.
- Empower volunteers and leaders with confidence to inspire faith formation development in all aspects of individual, family, church and community life.
- Work with other Lutheran congregations to create or further develop age-specific or event-specific faith formation ministry opportunities.
- Host select shared ministry programs and encourage participation in programs which are hosted by another congregation.

SHARED MINISTRY DUTIES

Working with King of Glory Lutheran Church, the Zion Faith Formation Coordinator will have joint responsibilities in the following areas:

- Vacation Bible School
- Camp for all ages
- Milestones classes
- Family fellowship
- Parenting classes
- Confirmation (to be developed)
- Service events for all ages
- Fund raising events
- Synod youth events
- Mission trips
- Young adult gatherings
- Care package programs
- Empty nesters
- Seniors

POSSIBLE FUTURE SHARED COLLABORATIONS

It is anticipated that Loveland Lutheran Faith Formation will grow to include other church communities. When this occurs, shared duties and responsibilities will be re-evaluated and re-scoped.

SITE SPECIFIC MINISTRY RESPONSIBILITIES

Although the Loveland Lutheran Faith Formation ministry relies significantly on cooperative efforts, certain core activities will be maintained by each church. These areas, within which the Faith Formation Coordinator will also be expected to contribute at Zion Lutheran, are as follows:

- Sunday School
- Faith milestone rituals
- Nursery
- Worship

Site specific duties:

- Equip every home as the primary place of faith formation
- Facilitate, model, teach, and share faith in ways that can be practiced at home and in daily life
- Volunteer coordination, delegation, and recruiting are critical skills for the success of faith formation in this context
- Equip, empower, and train leaders within the congregation to plan and facilitate all faith formation activities (both site specific and shared)
- Provide leadership development for both youth and adults
- Lead the Zion faith formation team(s) to develop and implement a 12-month faith formation plan
- Recruit and train Sunday School shepherds, teachers, and other leaders
- Review and develop Sunday School curriculum

- Supervise and coordinate the Nursery staff, providing curriculum resources to begin sharing faith with the congregation's youngest disciples
- Maintain a schedule for Kids in Christ in weekly worship
- Plan and coordinate Sacred Space and other Cross+Generational activities for worship
- Support the pastor(s) in planning confirmation ministry
- Serve as a liaison for post-high school opportunities and support (e.g. scholarships, emotional support, congregational connections, etc.)
- Promote camp, retreat, service/mission, and denominational experiences. This ministry requires participation in 5-6 retreats and 3-4 full week camps and mission trips annually; however, this participation is anticipated to be decreased through the shared ministry partnership.
- Facilitate and support the connections between members of the congregation for mutual encouragement in homes, schools, workplaces, and community events
- Make connections in the congregation and broader community to provide opportunities for family ministry, such as marriage retreats, parenting classes, etc.
- Coordinate fundraising efforts
- Submit regular communications to the congregation or select groups using the appropriate technology and medium (newsletters, emails, website, texts, and social media)

Staff Responsibilities:

- Attend Zion Lutheran Church staff meetings and retreats
- Manage the budget for all faith formation ministry areas
- Communicate timely and effectively with Zion's Pastor, Council, and staff
- Submit monthly and annual reports to the congregational council
- Work cooperatively with the shared Loveland Lutheran Faith Formation team

QUALIFICATIONS

- Love for all generations of God's people, with a desire to build faith and relationships among the generations
- Vibrant Christian faith
- Training and experience in youth ministry, faith formation ministry, Christian education and/or family ministry preferred
- Innovative and creative approach to ministry
- Dynamic teacher and communicator, with biblical literacy and the ability to teach the Lutheran Christian expression of faith
- Willing to participate in the life of the congregation
- Proficient in social media and technology
- Experience in and ability to work on multiple projects at the same time
- Solid leadership and administrative skills, including organizational abilities
- Effective in delegating tasks, developing teams and empowering others
- Works effectively within teams

- Exhibits professionalism; maintains confidentiality
- Musical skills desired

TERMS OF EMPLOYMENT

- Full time salaried exempt employee
- \$40,000 is the salary base, with a range commensurate to experience
- Continuing education (2 weeks, \$1,000)
- Reimbursement for ministry-related mileage
- Compensation for other approved ministry expenses (e.g. computer)
- Present at worship, except during vacation, and ministry-related offsite events
- Paid Time Off (combined vacation and sick leave) available after 3 months of service
- Participation in youth and cross+generational camps, retreats, and mission trips
- Synod and conference participation for leadership and collegial development
- Personal leave after overnight expectations is necessary and expected for self-care, and will be scheduled immediately with the supervising pastor

Supervision, Accountability and Support

- Direct pastoral supervision
- Will meet regularly with Zion and King of Glory pastors and with the Loveland Lutheran Faith Formation team for planning, prayer, and coordination of site specific and shared ministry activities
- Review and goal setting will be held at 90 days, six months, and one year after being hired, and annually thereafter by the Zion pastor and personnel committee
- A shared ministry annual review of both staff persons will be held annually with a team composed of pastors, personnel committee representatives, and council representatives from both congregations