



## Candidacy Conversation and Interview Scheduling Authorization

### Explanation

At entrance, your candidacy committee may have recommended to you or required of you the scheduling of a conversation or conversations with you prior to and/or after endorsement that includes your academic advisor to update the candidacy committee on your preparation for rostered ministry in the Evangelical Lutheran Church in American (ELCA). Your candidacy committee may also request of you the scheduling of a pre- or post-endorsement conversation that includes you and your academic advisor, and in some cases another seminary official, if they determine that an update on your preparation for rostered ministry in the ELCA is needed prior to or after your endorsement interview. Pre-endorsement conversations that include you and your academic advisor, and in some cases, another seminary official, may also be requested or occur if entrance or endorsement is delayed or postponed.

Your endorsement interview includes candidacy committee representatives, your academic advisor, and you in a conversation about your continued vocational discernment to a specific rostered ministry in the ELCA, your readiness for placement in an internship or project site that fulfills ELCA candidacy requirements, and your readiness to complete candidacy successfully in preparation for rostered ministry in the ELCA.

As a student of Pacific Lutheran Theological Seminary of California Lutheran University, materials are accumulated as part of your seminary records that include application materials, registration forms, narrative descriptive reports, grades, evaluative summaries of contextual education experiences, essays for candidacy, candidacy recommendations by the faculty, formation conversation reports, and financial aid information.

In order to protect your privacy, your academic advisor and other seminary officials need authorization for their participation in your candidacy conversations and interviews that may include discussion of materials accumulated in your seminary records as listed in the authorization below.

### Authorization

\_\_\_\_\_, I, \_\_\_\_\_, authorize the following seminary officials,  
(Sign Your Initials) (Print Your Name)

\_\_\_\_\_, to participate in scheduling of a conversation or

Interview with \_\_\_\_\_ Synod candidacy committee representatives.

\_\_\_\_\_ I understand that the seminary officials named above may discuss with Synod candidacy  
(Sign Your Initials)

committee representatives named above in the **officially scheduled candidacy conversation or interview only**, information and materials related to my preparation for rostered ministry in the ELCA, including my entrance paperwork and any concerns or requirements named therein; financial history, financial planning, and financial aid; teaching parish and ministry practicum evaluations; clinical pastoral education evaluations; transcripts; formation reports from official formation conversations; and endorsement essay; and matters related to this information and materials, to discuss my curricular requirements and scheduling; candidacy process and scheduling; academic achievement and coursework, including grades and G.P.A.; gifts and skills; character and leadership qualities; personal and professional development; growth and growth areas; and behavioral and formational concerns, and issues to address in preparation for rostered ministry in the ELCA.

Print Name \_\_\_\_\_

Date \_\_\_\_\_

Signature \_\_\_\_\_

Before participating in scheduling a conversation or interview, seminary officials must provide this form to the student. The student must complete and sign this form and then provide it to seminary officials in order for seminary officials to participate in scheduling a conversation or interview. A copy must be provided to Academic Affairs to be placed on file. If a student is at a distance, a faxed or scanned copy of this form shall be valid as an original. Seminary officials and the student should keep a copy of authorizations for their own records.