# Endorsement Interview Scheduling Notification

<table>
<thead>
<tr>
<th>Name</th>
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<td>Cell Phone Number</td>
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<td>PLTS Email Address</td>
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**Schedule Endorsement Interview**  for  Fall of Year _______  or  Spring of Year _______

**Program Information**

Advisor__________________________________________

Program [circle one] Lutheran Studies CATS MDV OTHER______________________________

Year in Program____________________________________

CPE [CPE must be completed before Endorsement, unless an arrangement has been made with candidacy]

Location [if known]________________________________

Date Anticipated Completed Completed________________________

Internship

Planned for academic year____________________________________

**Candidacy Information**

Synod Name__________________________________________

Phone Number_____________________________________

Synod Candidacy Coordinator______________________________

Phone Number_____________________________________

Email Address________________________________________

Synod Deadline for CPE Evaluation________________________

Synod Deadline for Endorsement Essay_____________________

Please return completed notification to Student Services at studentinformation@plts.edu.

The student is responsible for providing the CPE evaluation, endorsement essay, transcript, and any other materials to their advisor and to their synod. The student is responsible for keeping track of endorsement requirements and deadlines.