



## Recommendation Interview Scheduling Confirmation

Due December 31 for Fall Semester of the next academic year interview scheduling or

Due May 31 for Spring Semester of the next academic year interview scheduling

Name	
Cell Phone Number	
PLTS Email Address	

### Recommendation Interview Information

Date: \_\_\_\_\_

Time: \_\_\_\_\_

Room Requested: \_\_\_\_\_

Format:  In Person     Zoom

Panel Members: \_\_\_\_\_

Please return completed confirmation to the Student Services at [studentinformation@plts.edu](mailto:studentinformation@plts.edu).

*CPE evaluations, representative coursework selected by the student, transcript, and approval essay are due from the student to the faculty interview panel at least two weeks prior to the recommendation interview or when these documents are designated as due on the student's final year plan. The student is not required to travel to PLTS for the recommendation interview. The interview will be conducted via Zoom unless otherwise noted above. The student is responsible for keeping track of recommendation/approval requirements and deadlines.*