

*Please download this form before filling it out.
Then complete the form using Adobe Reader or Adobe Acrobat; do not use Preview.*

Learning Service Agreement

Intern Name: _____

Internship Site: _____

Internship Location: _____

Internship Supervisor: _____

Instructions

1. Write Your Goals

Goals are broad summary statements that are inclusive, far-reaching and visionary. Try not to write too many goals; between three and five works well. Keep them simple and manageable. Examples: to become an effective worship leader; to improve my teaching skills; to develop my style of pastoral leadership.

2. Write Your Objectives

Now focus on specific aspects or objectives of each overall goal. Objectives are achievable, agreed to by the principle parties, specific, measurable, possible within the limits of the program, and moderately risky or challenging. You can have more than one objective, but each objective should have a strategy, resources, target date and evaluation plan.

3. Name Your Strategies and Resources

These are activities, techniques and tools that specify how an objective will be achieved, and can include people and materials (media, curricula, books, etc.)

4. Evaluation

How will you know the goals have been achieved? i.e., questionnaire, comments from parishioners, verbatims, observations from supervising pastors and peers, etc.

Goal #1:	
Objectives:	
Strategies/Resources:	
Evaluation:	

Goal #2:	
Objectives:	
Strategies/Resources:	
Evaluation:	

Goal #3:	
Objectives:	
Strategies/Resources:	
Evaluation:	

Goal #4:	
Objectives:	
Strategies/Resources:	
Evaluation:	

Goal #5:	
Objectives:	
Strategies/Resources:	
Evaluation:	

Intern Signature

Date

Supervisor Signature

Date

Send signed copy to: PLTS Contextual Education Office: contexted@plts.edu