



Pacific Lutheran Theological Seminary
of California Lutheran University
Student Services Directory

2770 Marin Avenue
Berkeley, CA 94708
800-235-PLTS (7587)
fax 510-524-2408
www.plts.edu

I need help with or would like to speak with (the):	Who you should talk to:	Contact Information:
<p style="text-align: center;">Emergencies</p>	<p>Emergencies are situations that present harm or threat to the life of self or others. Some examples of emergencies include: fire; injuries, accidents, condition, or situation requiring immediate medical attention; threat of weapon use; demonstration of mental health crisis; threat or attempt of suicide; sexual assault; death of a student or death of a student's immediate family member living on campus; etc. This list is representative, not exhaustive. If a situation seems to present harm or threat to the life of self or others, in case of doubt, follow this procedure:</p> <p>1) Always, in the case of an emergency, please Call 911. Be prepared to give information to the 911 operator such as name(s), location, type of emergency, etc.</p> <p>2) Then, call our 24 hour emergency number operated by Campus Safety: (805) 493-3911.</p> <p>Campus Safety will notify PLTS staff who will follow up promptly.</p> <p>3) As possible, particularly after hours, you or someone else should notify your Residence Manager especially if the emergency is occurring or has occurred on the Main or Delaware campus because PLTS staff may need to coordinate our initial response with your Residence Manager while we coordinate related care responses and make our way to the site.</p> <p><i>Please, never use email as a first response to an emergency.</i></p>	<p style="text-align: center;">911</p> <p style="text-align: center;"><i>then</i></p> <p style="text-align: center;">Cal Lutheran Campus Safety 805-493-3911</p>

<p>Immediate Situations</p>	<p>Immediate situations are events that present damage to property or loss of facilities function that are not a harm or threat to the life of self or others and require immediate attention. Some examples of immediate situations include: water leakage, pipe breakage, loss of water, loss of electricity, etc. This list is representative, not exhaustive. <i>If a situation seems to present harm or threat to the life of self or others, follow the procedure for Emergencies instead.</i></p> <p>Immediate situations procedure:</p> <ol style="list-style-type: none"> 1) Always, in the case of an immediate situation, contact your Residence Manager. 2) Then, call our 24 hour immediate situations number operated by Campus Safety: (805) 493-3208. <p>Campus Safety will notify PLTS staff who will follow up promptly on the immediate situation.</p> <ol style="list-style-type: none"> 3) PLTS staff will coordinate our response with your Residence Manager. <p><i>Please, never use email as a first response to an immediate situation.</i></p>	<p style="text-align: center;">Residence Manager</p> <p style="text-align: center;"><i>then</i></p> <p style="text-align: center;">Cal Lutheran Campus Safety 805-493-3208</p>
<p>Campus Pastoral Care Team</p>	<p>The Campus Pastoral Care Team is available to students, staff, and faculty at no charge to those seeking pastoral care.</p>	<p>Spiritual Director Kara Groth 619-709-2452 kgroth@plts.edu</p> <p>Pastor Kathryn Gulbranson 415-924-3782 ext. 12 pastorkathryn@msn.com</p> <p>Pastor Jeff Johnson 510-757-3652 jrobertj62@gmail.com</p> <p>Pastor Joshua Serrano 925-254-3422, ext. 104 jserrano@holyshepherd.org</p>

Counseling/Therapy/Spiritual Direction Referral or Search	Student Life Office: Dr. Christopher Evans Campus Pastoral Care Team	510-559-2737 cevans@plts.edu 2 nd Floor, Giesy Hall
Academic Disputes	Office of the Dean: The Rev. Dr. Alicia Vargas	510-559-2736 avargas@plts.edu 2 nd Floor, Giesy Hall
Accommodations/ Educational Accommodations	Student Life Office: Dr. Christopher Evans	510-559-2737 cevans@plts.edu 2 nd Floor of Giesy Hall
Accommodations/ Guest Accommodation Inquiries	PLTS Website	Guest Accommodation Request Form
Admissions	Office of Admissions: The Rev. Holly Johnson Ms. Diane Starr	510-559-2738 hjohnson@plts.edu Ground Floor, Giesy Hall 510-559-2730 dstarr@plts.edu Ground Floor, Giesy Hall
PLTS Address, Telephone, Fax, Website		Pacific Lutheran Theological Seminary 2770 Marin Avenue Berkeley, CA 94708 800-235-PLTS (7587) fax 510-524-2408 www.plts.edu
Advising for Course Registration, Formation, and Program	Academic Advisor	See PLTS Faculty Directory
Affiliation	Student Life Office: Dr. Christopher Evans	510-559-2737 cevans@plts.edu 2 nd Floor, Giesy Hall
Bookstore and Readers	Office of the Dean: Dr. Jane Phillips	510-559-2732 jphillips@plts.edu Ground Floor, Giesy Hall
Business Office	Business Office: Mr. Aaron Greig	510-559-2719 agreig@plts.edu 1 st Floor, Founders' Hall

<p align="center">Candidacy</p>	<p align="center">Student Life Office: Dr. Christopher Evans or ELCA Website</p>	<p align="center">510-559-2737 cevens@plts.edu 2nd Floor, Giesy Hall or ELCA</p>
<p align="center">Chapel</p>	<p align="center">Dr. Carol Jacobson Dr. Christopher Evans</p>	<p align="center">510-559-2762 cjacobson@plts.edu Founders' Annex 510-559-2737 cevens@plts.edu 2nd Floor, Giesy Hall</p>
<p align="center">Chief Administrative Officer</p>	<p align="center">Office of the CAO: The Rev. Brian Stein-Webber Dr. Jane Phillips</p>	<p align="center">510-559-2711 bsteinwebber@plts.edu Lower Level, Sawyer Hall 510-559-2732 jphillips@plts.edu Ground Floor, Giesy Hall</p>
<p align="center">Clinical Pastoral Education (CPE)</p>	<p align="center">Contextual Education Office: The Rev. Dr. Leslie Veen Ms. Lisa Ramos</p>	<p align="center">510-559-2749 lveen@plts.edu 2nd Floor, Giesy Hall 510-559-2713 lramos@plts.edu 2nd Floor, Giesy Hall</p>
<p align="center">PLTS Community E-Newsletter & Communications</p>	<p align="center">Office of Seminary Relations: The Rev. Brian Stein-Webber Ms. Sara Wilson Ms. Chelsea Pell</p>	<p align="center">510-559-2711 bsteinwebber@plts.edu Lower Level, Sawyer Hall 510-559-2717 swilson@plts.edu Lower Level, Sawyer Annex 510-559-2735 cpell@plts.edu Lower Level, Sawyer Hall</p>
<p align="center">Concerns, Conflicts, Complaints, Conduct</p>	<p align="center">Student Life Office: Dr. Christopher Evans Ms. Diane Starr (Residence Life)</p>	<p align="center">510-559-2737 cevens@plts.edu 2nd Floor, Giesy Hall 510-559-2730 dstarr@plts.edu Ground Floor, Giesy Hall</p>

<p>Contextual Education</p>	<p>Contextual Education Office: The Rev. Dr. Leslie Veen Ms. Lisa Ramos</p>	<p>510-559-2749 lveen@plts.edu 2nd Floor, Giesy Hall</p> <p>510-559-2713 lramos@plts.edu 2nd Floor, Giesy Hall</p>
<p>Copies</p>	<p>Copy Room: Ground Floor, Giesy Hall</p>	<p>Personal copies are 5 cents per page and can be paid to the copy fund box.</p>
<p>Counseling/Therapy/Spiritual Direction Referrals or Search</p>	<p>Student Life Office: Dr. Christopher Evans Campus Pastoral Care Team</p>	<p>510-559-2737 cevans@plts.edu 2nd Floor, Giesy Hall</p>
<p>Cross-Cultural Experience</p>	<p>Contextual Education Office: The Rev. Dr. Leslie Veen Ms. Lisa Ramos</p>	<p>510-559-2749 lveen@plts.edu 2nd Floor, Giesy Hall</p> <p>510-559-2713 lramos@plts.edu 2nd Floor, Giesy Hall</p>
<p>Dean</p>	<p>Office of the Dean: The Rev. Dr. Alicia Vargas Dr. Jane Phillips</p> <p>Student Life Office: Dr. Christopher Evans Ms. Diane Starr (Residence Life) Ms. Lisa Ramos Campus Pastoral Care Team</p>	<p>510-559-2736 avargas@plts.edu 2nd Floor, Giesy Hall</p> <p>510-559-2732 jphillips@plts.edu Ground Floor, Giesy Hall</p> <p>510-559-2737 cevans@plts.edu 2nd Floor, Giesy Hall</p> <p>510-559-2730 dstarr@plts.edu Ground Floor, Giesy Hall</p> <p>510-559-2713 lramos@plts.edu 2nd Floor, Giesy Hall</p>

<p>Diaconal Ministry/Word and Service Rostered Leadership</p>	<p>Director of Diaconal Ministry Programs: (direction/program/project) Dr. Carol Jacobson</p> <p>Student Life Office: (candidacy) Dr. Christopher Evans</p> <p>Contextual Education Office: (contextual education/project) The Rev. Dr. Leslie Veen</p>	<p>510-559-2762 cjacobson@plts.edu Founders' Annex</p> <p>510-559-2737 cevens@plts.edu 2nd Floor, Giesy Hall</p> <p>510-559-2749 lveen@plts.edu 2nd Floor, Giesy Hall</p>
<p>Diaconal Project Evaluation Forms and Process</p>	<p>Contextual Education Office: The Rev. Dr. Leslie Veen Ms. Lisa Ramos</p> <p>Director of Diaconal Ministry Programs: Dr. Carol Jacobson</p>	<p>510-559-2749 lveen@plts.edu 2nd Floor, Giesy Hall</p> <p>510-559-2713 lramos@plts.edu 2nd Floor, Giesy Hall</p> <p>510-559-2762 cjacobson@plts.edu Founders' Annex</p>
<p>Student Directory</p>	<p>Office of the CAO: Dr. Jane Phillips</p>	<p>510-559-2732 jphillips@plts.edu Ground Floor, Giesy Hall</p>
<p>Email Issue</p>	<p>Information Technology Services: Help Desk</p>	<p>helpdesk@callutheran.edu</p>

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<p align="center">Employment</p>	<p align="center">Student Life Office: Dr. Christopher Evans Ms. Lisa Ramos</p>	<p align="center">510-559-2737 cevens@plts.edu 2nd Floor, Giesy Hall</p> <p align="center">510-559-2713 lramos@plts.edu 2nd Floor, Giesy Hall</p>
<p align="center">Employment Authorization Not Yet Received</p>	<p align="center">Financial Aid: Ms. Carol Lingrosso</p>	<p align="center">805-493-3118 clingros@callutheran.edu</p>
<p align="center">Time Card Submission Issue</p>	<p align="center">Business Office: Ms. Sylvia Lizama</p>	<p align="center">805-493-3961 slizama@callutheran.edu</p>
<p align="center">On-Campus Employment Support</p>	<p align="center">Business Office: Mr. Aaron Greig</p>	<p align="center">510-559-2719 agreig@plts.edu 1st Floor, Founders' Hall</p>
<p align="center">My CLU Log-In Issue</p>	<p align="center">Information Technology Services: Help Desk</p>	<p align="center">805-493-3698 helpdesk@callutheran.edu</p>

Faculty

The Rev. Dr. Alicia Vargas, Dean
510-559-2736

avargas@plts.edu
2nd Floor, Giesy Hall

Dr. Julián González
510-204-0730
jgonzalez@cdsp.edu
208 Shires Hall, CDSP

The Rev. Dr. Shauna Hannan
510-559-2720
shannan@plts.edu
2nd Floor, Sawyer Hall

Dr. Carol Jacobson
510-559-2762
cjacobson@plts.edu
Founders' Annex

Dr. Luis Menéndez-Antuña
510-559-2754
lmenendezantuna@plts.edu

Dr. Cynthia Moe-Lobeda
510-559-2751
cmoelobeda@plts.edu
Lower Floor, Giesy Hall

The Rev. Dr. Moses Penumaka
510-559-2728
mpenumaka@plts.edu
Lower Floor, Giesy Hall

The Rev. Dr. Kirsi Stjerna
510-559-2760
kstjerna@plts.edu
2nd Floor, Founders' Hall

The Rev. Dr. Leslie Veen
510-559-2749
lveen@plts.edu
2nd Floor, Giesy Hall

<p>Faculty Emeriti/ae</p>		<p>The Rev. Dr. Michael Aune maune@plts.edu</p> <p>The Rev. Dr. David Balch dbalch@plts.edu</p> <p>The Rev. Dr. Everett Kalin ekalin@plts.edu</p> <p>The Rev. Dr. Gary Pence 510-559-2764 gpence@me.com</p> <p>The Rev. Dr. Ted Peters tpeters@plts.edu</p> <p>The Rev. Dr. Walter Stuhr</p> <p>The Rev. Dr. Edmond Yee</p>
<p>Faculty Academic Committee</p>	<p>Chairperson: Dr. Carol Jacobson</p>	<p>510-559-2762 cjacobson@plts.edu Founders' Annex</p>
<p>Financial Aid</p>	<p>Financial Aid: Ms. Crystal Klipp</p>	<p>805-493-3301 cklipp@callutheran.edu</p>
<p>Health Insurance</p>	<p>Ms. Karen Marriner</p>	<p>Insurance Agent</p>
<p>Hopper Shuttle</p>	<p>Student Life Office: Dr. Christopher Evans Ms. Lisa Ramos</p> <p>Hopper Coordinator: Ms. Katy Wallace</p>	<p>510-559-2737 cevans@plts.edu 2nd Floor, Giesy Hall</p> <p>510-559-2713 lramos@plts.edu 2nd Floor, Giesy Hall</p> <p>looper@plts.edu</p>
<p>Student Housing and Residence Life</p>	<p>Student Life Office: Ms. Diane Starr</p>	<p>510-559-2730 dstarr@plts.edu Ground Floor, Giesy Hall</p>

<p>Immediate Situations</p>	<p>Immediate situations are events that present damage to property or loss of facilities function that are not a harm or threat to the life of self or others and require immediate attention. Some examples of immediate situations include: water leakage, pipe breakage, loss of water, loss of electricity, etc. This list is representative, not exhaustive. <i>If a situation seems to present harm or threat to the life of self or others, follow the procedure for Emergencies instead.</i></p> <p>Immediate situations procedure:</p> <ol style="list-style-type: none"> 1) Always, in the case of an immediate situation, contact your Residence Manager. 2) Then, call our 24 hour immediate situations number operated by Campus Safety: (805) 493-3208. <p>Campus Safety will notify PLTS staff who will follow up promptly on the immediate situation.</p> <ol style="list-style-type: none"> 3) PLTS staff will coordinate our response with your Residence Manager. <p><i>Please, never use email as a first response to an immediate situation.</i></p>	<p style="text-align: center;">Residence Manager</p> <p style="text-align: center;"><i>then</i></p> <p style="text-align: center;">Cal Lutheran Campus Safety 805-493-3208</p>
<p>Student Information Updates</p>	<p style="text-align: center;">Office of the CAO: Dr. Jane Phillips</p>	<p style="text-align: center;">510-559-2732 jphillips@plts.edu Ground Floor, Giesy Hall</p>
<p>PLTS Internet (Wireless) Access</p>	<p style="text-align: center;">Information Technology Services: Help Desk</p>	<p style="text-align: center;">helpdesk@callutheran.edu</p>
<p>Internship</p>	<p style="text-align: center;">Contextual Education Office: The Rev. Dr. Leslie Veen Ms. Lisa Ramos</p>	<p style="text-align: center;">510-559-2749 lveen@plts.edu 2nd Floor, Giesy Hall</p> <p style="text-align: center;">510-559-2713 lramos@plts.edu 2nd Floor, Giesy Hall</p>

Library Card	GTU Common Registrar's Office: Mr. Max Radcliffe	510-649-2403 mradcliffe@gtu.edu 2400 Ridge Road
Library Sticker	Office of the Dean: Dr. Jane Phillips or GTU Common Registrar's Office: Mr. John Seal	510-559-2737 jphillips@plts.edu Ground Floor, Giesy Hall or 510-649-2462 jseal@gtu.edu 2400 Ridge Road
PLTS Mailbox & Mail	Reception	510-559-2727 reception@plts.edu Ground Floor, Giesy Hall
Maintenance	Facilities Department: Mr. Michael Maloney Mr. Jerry Jimenez Mr. Jimmy Ellis	510-559-2747 mmaloney@plts.edu Sawyer Annex To make a maintenance request go to: www.myschoolbuilding.com/myschoolbuilding/MyGateway.asp?acctnum=651163316 Password: pltsrocks
MOODLE	GTU Moodle Support	510-649-2510 moodle@gtu.edu Moodle Help
Pastoral Care	The Campus Pastoral Care Team is available to students, staff, and faculty at no charge to those seeking pastoral care.	Spiritual Director Kara Groth 619-709-2452 kgroth@plts.edu Pastor Kathryn Gulbranson 415-924-3782 ext. 12 pastorkathryn@msn.com Pastor Jeff Johnson 510-757-3652 jrobertj62@gmail.com Pastor Joshua Serrano Office: 925-254-3422, ext. 104 jserrano@holyshepherd.org

<p align="center">Online Education</p>	<p align="center">GTU Moodle Support</p>	<p align="center">510-649-2510 moodle@gtu.edu</p>
<p>Registrarial Questions and Inquiries, including:</p> <ul style="list-style-type: none"> Registering for classes Adding or Dropping a class Educational Documents Grade changes Incompletes Leaves of Absence Withdrawals Proof of Enrollment Degree Verification Student Planning Updates 	<p align="center">Registrar's Office: Dr. Daryl Fisher-Ogden</p>	<p align="center">805-493-3105 dfisherogden@callutheran.edu</p>
<p align="center">Rent Bill & Payment</p>	<p align="center">Business Office: Mr. Aaron Greig</p>	<p align="center">510-559-2719 agreig@plts.edu 1st Floor, Founders' Hall</p>
<p align="center">Room Reservations</p>	<p align="center">Office of the CAO: Dr. Jane Phillips</p>	<p align="center">510-559-2732 jphillips@plts.edu Ground Floor, Giesy Hall</p>
<p align="center">Seminary Relations</p>	<p align="center">Office of Seminary Relations: The Rev. Brian Stein-Webber Ms. Sara Wilson Ms. Chelsea Pell</p>	<p align="center">510-559-2711 bsteinwebber@plts.edu Lower Level, Sawyer Hall</p> <p align="center">510-559-2717 swilson@plts.edu Lower Level, Sawyer Annex</p> <p align="center">510-559-2735 cpell@plts.edu Lower Level, Sawyer Hall</p>
<p align="center">Counseling/Therapy/Spiritual Direction Referrals or Search</p>	<p align="center">Student Life Office: Dr. Christopher Evans Campus Pastoral Care Team</p>	<p align="center">510-559-2737 cevans@plts.edu 2nd Floor, Giesy Hall</p>

PLTS Student Association	Executive Committee	sa@plts.edu
Student Life	Student Life Office: Dr. Christopher Evans Ms. Diane Starr (Residence Life) Ms. Lisa Ramos Campus Pastoral Care Team	510-559-2737 cevans@plts.edu 2nd Floor, Giesy Hall 510-559-2730 dstarr@plts.edu Ground Floor, Giesy Hall 510-559-2713 lramos@plts.edu 2 nd Floor, Giesy Hall
Teaching Parish	Contextual Education Office: The Rev. Dr. Leslie Veen Ms. Lisa Ramos	510-559-2749 lveen@plts.edu 2 nd Floor, Giesy Hall 510-559-2713 lramos@plts.edu 2 nd Floor, Giesy Hall
Technical Support	Information Technology Services: Help Desk	helpdesk@callutheran.edu
Theological Education for Emerging Ministries (TEEM)	TEEM Office: The Rev. Dr. Moses Penumaka	510-559-2728 mpenumaka@plts.edu Lower Floor, Giesy Hall
Counseling/Therapy/Spiritual Direction Referrals or Search	Student Life Office: Dr. Christopher Evans Campus Pastoral Care Team	510-559-2737 cevans@plts.edu 2 nd Floor, Giesy Hall
Transcript Requests	Registrar's Office: Dr. Daryl Fisher Ogden	805-493-3105 dfisherogden@callutheran.edu Transcript Request
Tuition Payment & Bill	Business Office: Mr. Aaron Greig	510-559-2719 agreig@plts.edu 1 st Floor, Founder's Hall
Using Building Space (Not Guest Accommodations)	Office of the CAO: Dr. Jane Phillips	510-559-2732 jphillips@plts.edu Ground Floor, Giesy Hall

WebAdvisor Issues	Information Technology Services: Help Desk	helpdesk@callutheran.edu
Worship	Dr. Carol Jacobson Dr. Christopher Evans	510-559-2762 cjacobson@plts.edu Founders' Annex 510-559-2737 cevans@plts.edu 2 nd Floor, Giesy Hall
Writing Supports	PLTS: FT 1002 Research & Writing in Seminary: Dr. Katia Moles Cal Lutheran Writing Center: Dr. Scott Chiu	kmoles@ses.gtu.edu 805-493-3785 chchiu@callutheran.edu Writing Center